

## GENERAL SECURITY AWARENESS

Under no circumstances allow anyone that you do not know into the building when you are entering through the garage gate.

When using any exit door from the building, please ensure that the door is locked securely behind you.

Ensure you watch the garage gate completely close before proceeding when entering or leaving the garage. **Do not leave valuables or remote transmitters in your vehicles.**

When leaving your Suite vacant, ensure all windows and doors are locked, even if you live above the ground floor. Thieves are capable of scaling the side of a building and entering unlocked sliding doors and windows. Also, leave your blinds closed, one or two lights and your radio on while away. If away for extended periods of time, please ensure that someone removes mail/flyers from your postal box. Also, cancel delivery of newspaper(s) or have someone remove them from in front of your entry door each day.

Consider upgrading your Suite door locking system; Install a deadbolt; Provide locks for patio sliding doors and windows; Install a security system.

**Keep Suite entry doors locked at all times.**

**Thank you.**